



ECONOMIC ENHANCEMENT INTERNSHIP

Purpose Definitely De Pere is seeking a highly motivated and talented undergraduate-level intern to join its economic enhancement team. The ideal candidate is detail-orientated with excellent interpersonal skills and a passion for downtown revitalization.

About Definitely De Pere Definitely De Pere is a 501(c)(3) non-profit organization that helps drive small business success, improve quality of life, and bring new visitors, residents, businesses and revenue into the city. The community-driven organization works closely with volunteer committees and collaborates with the business community. Program areas are marketing and events, economic development, design and beautification, and historic preservation.

Duties Responsibilities will vary, depending on the experience and interest of the candidate. In general, the intern will be responsible for assisting the economic enhancement team with projects designed to attract, retain and support business within the downtown. Duties will likely include:

- Build and maintain property and business database.
- Create and evaluate surveys of merchants and visitors.
- Establish communications to engage the business community.
- Develop business recruitment and retention tools.

Desired Qualifications

- Enrolled in a college or university, pursuing a degree in a related field.
- Organized, detail-oriented, capable of managing multiple tasks.
- Strong written and oral communication skills.
- Work effectively both independently and with a team.

Scheduling 10 - 15 hours weekly, flexible to fit the needs of the student.

Compensation Class credit

How To Apply Please send a resume via email to tina@definitelydepere.org